

Loughborough College

Social Value Policy

1. Introduction

Loughborough College has been providing high quality education and training for more than 100 years. Students are at the heart of everything that we do whilst promoting the highest ambitions, both inside and outside the classroom, has been core to College's culture and values.

The College offers students a range of academic and technical study programs designed to prepare them for careers and higher levels of education. Our diverse suite of A-levels, technical qualifications, apprenticeships, and higher education are delivered in industry standard facilities by highly skilled staff who are both qualified teachers and technical specialists.

We also serve our community through our adult education courses, working with students with learning difficulties and disabilities and by supporting our business community to prosper. We care deeply about the environment and are working hard to develop our carbon neutral approach for sustainability.

2. Scope and Purpose

Social Value is used to describe the added value of initiatives that deliver wider benefits to both the local community and wider society.

Loughborough College listens to and works collaboratively with people, communities, organisations, and industries in its local area; that behaves responsibly, working to align its interests with those of society and the environment, locally and nationally and that anticipates, plans for, and co-creates new possibilities and futures for Loughborough, City of Leicester, wider region and for communities. These aims inform our work as an employer, as educators and students.

3. Policy Statement

The College recognises its obligations under the Public Services (Social Value) Act 2012 as well as its moral and ethical obligations as an Further Education Institution and the College is committed to encouraging environmental sustainability, education, training, work placements, apprenticeship opportunities, inclusion and employment, through our contracts, which will contribute to the social, environmental and economic, well-being of the College, Loughborough, City of Leicester and the wider region.

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.*

Document "uncontrolled" when printed.

This policy can be read by suppliers seeking to understand how Loughborough College will demonstrate its commitment to delivering social value outcomes through its contracts and by its staff seeking to understand how to take account of social value through their tender processes.

4. Commitment to Social Value

We recognise that demands placed on our suppliers must be proportionate and must not impose such a burden that the successful delivery of the contract, in time and within budget is placed at risk.

To better understand the term social value, it is helpful to break it down in to three areas: economic, social and environment. Each of these areas can be broken down further based on our priorities:

- Economic:
 - Making savings
 - Boosting the local economy
 - Encouraging innovation
 - Training and apprenticeships
- Social:
 - Equality, Diversity & Inclusion
(Loughborough College embraces the principles of FREDIE; Fairness Respect Equality Diversity Inclusion Engagement)
 - Healthier, safer, and more resilient communities
- Environmental:
 - Reducing carbon emissions
 - Encouraging biodiversity
 - Sustainability

Thinking about social value in these terms can help suppliers understand what we might be looking for in the delivery of our contracts and College staff to understand how to take account of social value when tendering.

5. How will the College ensure Social Value is delivered

The College will embed Social Value into all aspects of the business.

Key themes include:

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.*

Document "uncontrolled" when printed.

- Working collaboratively with key stakeholders to enable our community to gain the support, skills, and resilience they need to improve the quality of their lives and ultimately, to make a more active contribution to society.
- Promoting the College's curriculum offer in order to continually improve the rates of progression into higher level study, including higher education and into high quality, sustainable employment.

6. Social Value in the Tender Process

It is important for the College to consider social value at all of the stages of the commissioning or procurement cycle; whilst planning our activities, carrying them out and reviewing them once completed.

The requirements for considering Social Value within commissioning and procurement activity is as follows;

Below the respective public procurement thresholds for Goods, Works & Services - **Discretionary** requirement to consider and apply (as appropriate) Social Value as part of the evaluation weightings.

Above the respective public procurement thresholds for Goods, Works & Services - **Mandatory** requirement (minimum 10%) to consider and apply Social Value as part of the evaluation weightings

Where Social Value evaluation weightings are to be applied, they shall be between **5%** and up to a maximum **25%** of the total evaluation weighting.

Loughborough College will:

- Identify opportunities for enhancing social value at the pre-procurement stage of the process through:
 - The assessment of needs and resources
 - Stakeholder consultation
 - Market engagement
- Embed social value procurement strategies
- Include social value considerations in the tender process through:
 - Specifications
 - Tender questions
 - Contract and performance management
- At pre-procurement stage, activities that we will complete prior to tendering include:

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.*

Document "uncontrolled" when printed.

- If the contract being tendered is to replace an existing contract, we will consider whether any social value is already being delivered and whether and how this could be better in any new contract.
 - Considering if the contract will be able to help us meet the goals of our responsible procurement strategy and any other relevant organisational policies.
 - Consulting with partner organisations, service users and suppliers on the way in which social value can be included as part of the tender and resultant contract.
 - Consult with partner organisations on opportunities to collaborate.
 - Consult with service users on their needs and the outcomes that they would like to see from the contract.
 - If the contract is to replace an existing contract, we will consider whether new social needs have emerged during the term of the current contract that we can address as a result of the replacement contract.
- Specifications:
 - Consider the degree of importance that social value is to the contract and therefore the relative degree of importance that should be given to social value in the specification.
 - Include economic, social, and environmental requirements in the specifications in a way that is measurable.
 - Tender Documentation:
 - Including economic, social, and environmental evaluation criteria where relevant.
 - Consideration given to the relative importance of the social value evaluation criteria and assigning the appropriate weighting (mandatory 10% for over financial threshold, where the weighting exceeds 10% we will explain the reasons in tender documents).
 - Making sure that the social value that we are looking for to achieve can be delivered by any applicant to a tender process.
 - The Tender stage:
 - Advertise contracts on our Delta, e-tendering platform, in Contracts Finder and Find a Tender where relevant.
 - Contract Management:

To make sure that our suppliers are complying with their requirements and delivering social value we will:

 - Hold review meetings with suppliers to make sure that the contract is being delivered to the specification.
 - Work with our suppliers to find ways of enhancing our contracts throughout their lifetime.
 - Monitor our suppliers' delivery of social value outcomes in the course of their service delivery.

7. Supply Chain Initiatives

Bidders are encouraged to detail their intended percentage spend within its proposed supply chain, which will be delivered by these sectors of the market and provide supporting evidence of how this will be

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.
Document "uncontrolled" when printed.*

achieved. Bidders who are themselves micro, small to medium businesses, social enterprises and voluntary and community organisations should describe the supply chain they are currently working with.

The College expects all suppliers to comply with their obligations under the Modern Slavery Act including the requirement for larger organisations to publish a Modern Slavery Statement that describes their efforts to reduce forced labour throughout their supply chain.

8. Opportunities to support the regeneration of the local community

The College will continue to seek opportunities to support the regeneration of the local community.

Opportunities include:

- Including employers and other key stakeholder in decision making processes.
- Work with other local education providers to ensure that there is breadth of opportunities available.
- Carry out volunteering activities that deliver benefits to local community.
- Support people to live healthier lives.
- Promote sustainability, including:
 - Using resources efficiently, to reduce waste and maximise value.
 - Promoting sustainable and ethical procurement.
 - Reducing pollution, noise, vibration, and nuisance within local communities.

9. Impact Assessments

- a. This policy/procedure has been assessed for its impact on equal opportunities and will be informed by the aim to eliminate all forms of discrimination in all strands of the equal opportunities legislation.

- b. This policy/procedure has been assessed for potential risk on data subjects due to the processing of personally identifiable information. All processing has been reviewed and is in line with all current Data protection laws and appropriate safeguards implemented to ensure that the policy has privacy by design as its underlying approach.

(NOTE: The red text may only be displayed once the IAs are completed)

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.*

Document "uncontrolled" when printed.

10. Location and Access to the Policy

SharePoint.

11. Persons Responsible for the Policy

This policy will be monitored and reviewed by Procurement to ensure it is consistently and fairly applied and approved by Chief Financial Officer.

12. Change log

Date	Version	Details of change	Review / Revision by	
			Name	Title
06.09.2024	v.1	Initial Document	Rajbinder Kaur Athwal	Procurement Manager
25.09.2024	v.2	Updated section 6	Rajbinder Kaur Athwal	Procurement Manager

Name:	Social Value Policy	Owner:	Procurement
Document Reference:	PR-PCG-001	Last Review:	01/09/2024
Version:	2.0	Next Review:	01/09/2025

*This document is the property of the Loughborough College Group.
Any reproduction, even partial, is prohibited without prior written agreement.*

Document "uncontrolled" when printed.